(This is a sample letter.)

January 19, 1996

Mr. Warren Alberts
President
George Melhado & Company
10 Merchants Street
Sharon, MA 02067

Dear Warren:

On behalf of RJR Nabisco, I would like to extend to you an invitation to play in the 1996 RJR Golf Classic to be held at New Seabury Resort, New Seabury, Mass., June 9-11, 1996.

Enclosed is a tentative agenda and an RSVP form for your response. To get your name "in the pot," we will appreciate your returning this form to us as soon as possible by using the fax number listed on bottom of the RSVP form.

Should you have any questions, please contact Martha Preston at 910-741-7583.

We sincerely hope you will be able to join us at New Seabury.

Sincerely,

Dave *Don* *Roger* *Don*

Dave Wilmesher Don Marshall Roger Farmer Don Fitzgerald

Rich *Jay* *Denise*

Rich Kane Jay Loftin Denise O'Neill

Jim *Larry* *Peter* *Mark*

Jim Piscitelli Larry Poole Peter Schmidt Mark Young

/mhp
Enclosures

51853 1602

Source: https://www.industrydocuments.ucsf.edu/docs/jfmn0000